

VILLAGE OF BURBANK
REGULAR MEETING
PUBLIC HEARING & RESCHEDULED MEETING: MAY 18, 2015

Mayor Carolyn Dibler called the meeting to order at 7:04 PM.

A roll call was taken with the following officials present: Jason Balyer, Dennis Rigerman, Chris Letzelter and Tracy Lenhoff. Also in attendance: Allan Michelson – Solicitor, Gary Harris – Fiscal Officer; James Brandenburg – Zoning Inspector, residents Sonya and Jess Armbrust, Harry and Connie Resecker.

The Mayor asked everyone to stand and Pledge Allegiance to the Flag.

Jason made a motion to excuse Ben Berger and Gary Gallion, seconded by Tracy. 4 ayes, 0 nays

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Minutes – April 14, 2015 Regular Meeting

Jason made a motion to waive the reading of the Minutes and to approve the Minutes as submitted, seconded by Dennis. 4 ayes, 0 nays

Committee Reports:

Parks, Zoning, Safety, Finance, Streets & Water/Sewer – nothing to report

Council Reports:

Safety

Tracy had nothing more to report.

- Chris recommended that Safety look into having some night patrols during the hours of midnight to early morning as there are some questionable activities being reported; Carolyn or Tracy will contact Chief Meshew

Finance

Tracy reporting:

- Read the Bills to be Paid and the Automatic Deductions amounting to \$10,472.08. **Tracy made the motion to pay the bills, seconded by Chris. 4 ayes, 0 nays.**
- Fiscal Officer reported that no calls were received from Council with any questions or changes for the proposed 2016 Budget issued to Council at

April's meeting; the Fiscal Officer considers this proposed Budget as approved by Council as submitted to Council in April

- **Chris made a motion to approve the Budget and authorize the Fiscal Officer to proceed to place the Public Notice for a Public Hearing to be held on June 9th to review the 2016 Budget, seconded by Jason. 4 ayes, 0 nays.**
- Fiscal Officer requested a decision from Council pertaining to the Park and Police Levies that are due to expire this year; a review of last month's hand-out took place; Council determined that they want to proceed with Replacement Levies, for both, as well as no increase in the Mills for these Levies; Allan will prepare the Ordinance to be read at June's Council Meeting to certify the tax valuation and amounts for forwarding to the Wayne County Auditor's Office

Parks

Jason and Dennis reporting:

- Confirmed that mowing has begun and acknowledged the very good job being done by Leo Rowe who has the 2015 Mowing Contract
- Confirmed that the Port-a-Jon has been installed in the Park
- Reported that a proposal has been obtained to perform work in the Park that includes removing the carousel, teeter totter and two rest rooms, repairing and painting the Stage and Baseball Field Backboards and some other miscellaneous tasks; Fiscal Officer asked if the other items listed in the Insurance Inspector reports are also included in the bid price those items consisting of energy absorbing ground cover located as specified in the report, metal slides, etc. - the Fiscal Officer asked for revised pricing to include all insurance items reported as needing repair, removal and/or replacement; Parks confirmed that they will review the entire insurance write-up and report back
- Confirmed that volunteers will repair the garage door on the storage shed in the Park; Fiscal Officer reminded them of the need to sign "Releases" before any work begins

Water & Sewer

Jason and Dennis had nothing to report.

Streets

Chris reporting:

- ❖ Confirmed that he is making arrangements to pick-up and apply Hot Patch for numerous road repairs in the Village as well as some temporary repairs to

Storm Sewer covers and the work will be done by volunteers; Fiscal Officer reminded him of the need to sign "Releases" before any work begins

- ❖ Confirmed that Ben may have a contact for a potential Road Repair contractor
- ❖ Requested the Fiscal Officer to review the status of the recently awarded Block Grant that will be used to install new poles to suspend the Village Traffic Lights; the Fiscal Officer distributed and reviewed the Block Grant Status and Process Report with Council; Council expressed appreciation for the efforts of the Fiscal Officer in obtaining this Block Grant

Zoning

Chris had nothing to report.

PUBLIC HEARING

Jim Brandenburg reporting

- ✓ Addressed the Variance request on the Resecker property to add a covered deck to the house that is being requested to be built; the issue is that the deck infringes on the side yard setback and would infringe, give or take, approximately 8 feet into the setback thus resulting in the structure being less than the current 20' from the property line and would be, give or take, approximately 12' from the property line; Council asked if there were any questions or discussion from the public in attendance and none was offered
- ✓ **Jason made a motion to approve the Variance as requested which also includes steps being added that will add another 18"-24" infringement on the side yard setback, seconded by Tracy. 4 ayes, 0 nays**
- ✓ This ended the Public Hearing

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- ✓ Read the Zoning Report

New Business:

Gary Harris reporting:

- ✚ Confirmed that our next Council Meeting is June 9th
- ✚ Confirmed depositing \$25 for a Fence Permit, \$315 for April Court Fines + \$100 for a Variance Permit
- ✚ Stated that he intends to allow an 3 (three) upcoming CD's, due to mature on 5/28/2015 (2) and one to mature on 6/2/2015, to rollover and reinvest at the current interest rates of 0.25% and 0.31% unless Council disagrees; no disagreement was expressed; Carolyn did request that he investigate to see

if a higher interest rate can be earned by investing elsewhere; the Fiscal Officer stated that we are limited in our investments as the State specifics those investments we are permitted to invest in with public funds but that he will investigate to see what options, if any, we might have

- ✦ Stated that the building vacated by Furbank Dog Groomers removed our Ordinance Posting and placed a No Solicitation sign in the window; Jason will contact Pastor Pamela to see if we can post Ordinances at her faith site
- ✦ Reminded all that we need to schedule a Record Commission Meeting for June 9th at 6:50 PM and that the Village Historical Committee was scheduled to have all files sorted in preparation for storage at the Ohio Historical Society
- ✦ Asked Council what he is to do with Nev's March invoice being delayed for payment until proof of Workers Compensation Insurance during the time of this work, was in place; Chris advised him to continue holding the invoice and that he would contact Nev's once again
- ✦ Notified Council that the Village "books" will be audited on 5/27/2015 and that it will be a "Basic Audit" since we spent less than \$100,000 per year in 2013 & 2014; Confirmed that with monies from the Block Grant going to be received in 2016, we will be subject to a "full audit" at our next audit which does cost thousands of dollars versus hundreds of dollars for a basic audit
- ✦ Jason requested Safety to contact Chief Meshew as a follow-up to a previously reported yard that was "turfed" and the "near miss" of hitting a parked vehicle and pole - Creston has not responded to a status since the incident was reported

Old Business:

Gary Harris had nothing to report.

- Allan asked that Council address the need for a motion to allow the Mayor to sign the deed for Lot 97 sold at public auction; the Mayor was at Village Hall on 5/12/2015 to receive any and all bids for this lot as advertised in The Daily Record and the only bid received was from the Armbrust family for \$750 and he has the check
- **Jason made a motion to permit Mayor Dibler to sign the deed over to Bryan and Sonya Armbrust, seconded by Tracy**
- Carolyn recommended the Village look into selling the properties owned by the Village; Chris cautioned the Mayor to not sell properties that grant "right-of-ways" as this could cause future headaches if the Village needed to perform maintenance or other Village business in these "right-of-ways"; Council authorized Allan's office to research this matter and report back to Council

Public Participation:

- The Resecker's requested the Village to look into making repairs on Mill Street where a significant pot-hole exists as well as an issue on a storm drain cover

There being no further business to come before Council, Jason made a motion to adjourn at 8:24 PM, unanimous.

X

Mayor, Carolyn Dibler

X

Fiscal Officer, Gary Harris