

**VILLAGE OF BURBANK**  
REGULAR MEETING  
JULY 1, 2014

Mayor Joy Sherwin called the meeting to order at 7:00 PM.

A roll call was taken with the following officials present: Dennis Rigerman, Carolyn Dibler, Chris Letzelter, Tracy Lenhoff and Gary Gallion. Also in attendance: Allan Michelson – Solicitor, Gary Harris – Fiscal Officer; Officer Brian, Bob Morehead with The Post, Abby Armbruster with The Daily Record and Village resident Robert Reed.

The Mayor asked everyone to stand and Pledge Allegiance to the Flag.

**Gary made a motion to excuse Jason Balyer, seconded by Tracy. 5 ayes, 0 nays**

Minutes – June 3, 2014; 2015 Budget Public Hearing & Regular Meeting

**Gary made a motion to waive the reading of the Minutes as issued, seconded by Chris. 5 ayes, 0 nays.**

**Gary made a motion to approve the Minutes as issued, seconded by Chris. 5 ayes, 0 nays.**

Committee Reports:

Zoning – James Brandenburg (Zoning Inspector) requested Council to review and approve the Property Maintenance Sections of the revised Zoning Ordinance Book so he can better serve the Village when talking with residents about necessary corrections; Joy requested that all Council Members review the “pending” revised Zoning Ordinance Book and be ready to discuss, for possible approval, at August’s meeting; Allan was requested to forward another copy of the Gloria Glen Maintenance Ordinance as this is the copy that Burbank may use for our Maintenance section

Streets – Gary Harris reported speaking with the trucking companies insurance carrier about the traffic light accident and reported that he was told they have 30 days to review the accident (they received notice of this accident on June 24) before reporting a status to the Village; they are going back to the Escort Service as part of their investigation into this accident

Parks, Safety, Finance and Water/Sewer – nothing to report

## Council Reports:

### Safety

Tracy had nothing to report.

Officer Brian reporting:

- 7 citations issued in June
- Reported that he has received training on Firework laws and that he will be receiving training in the use of “lasers” for speed detection and he feels that this will aid the Village in issuing speeding citations
- Dennis asked what can be done about black smoke emitted from diesel vehicles and loud vehicles; Officer Brian reported that this is only illegal if there is excessive black smoke emitted and there has not been much success prosecuting this in the courts; further, for loud noise a meter would be required to enforce this law otherwise these cases are “thrown-out” of court

### Zoning

Carolyn reporting:

- ✓ Read the Zoning Inspector’s report (copy included) for all those present at this meeting
- ✓ Allan suggested that Council consider the idea of having our Mayor appoint members to the Board of Zoning Appeals on an annual basis as is currently done by Chippewa Lake’s Council; in addition to the annual appointment of members they also have one Council member appointed to the Board but with no voting rights; while Chippewa has four (4) voting members Burbank can decide how many voting members we would prefer to have, be it more or less than those serving on Chippewa’s Board; since the Book is under review, this may be the time to consider any such revision

### Parks

Dennis had nothing to report.

- o Joy stated that with the availability of the one person performing Community Service that now would be a good time to do some additional clean-up work in the Park and that Jason had some ideas for painting, mulching and adding flowers
- o **Dennis made a motion to invest up to \$400 for paint, mulch, flowers, etc. for clean-up work in the Park, seconded by Carolyn. 5 ayes, 0 nays**
- o Chris suggested that this person also be assigned the task of cutting the brush growing along the bridge on Middle Street

## Streets

Chris and Gary reporting:

- ❖ Reported that MB Excavating is now building homes and is not available as they were for street repairs; stated that this will be a topic of discussion at the next Committee Meeting as how best to proceed in meeting Village requirements for these services; Gary Harris reminded Streets that MB is not in compliance with the Contract as he has not met the Vehicle coverage insurance requirement and reminded Streets of the need for an updated Workers Compensation certificate as theirs expires the end of August
- ❖ Reported that they are still trying to locate “patch” for street pot-holes
- ❖ Joy asked Streets to investigate a reported pot-hole in front of the McCraig property and Chris responded that they will do so
- ❖ Joy asked Gary Harris if he had any comments about the bid proposal from Lampion for the new traffic light pole(s); he responded that he had several points and Joy asked that he “e-mail” a copy of the comments to her for review; Gary Harris responded that he would do so; he also recommended that the Village only purchase and install what is mandatory and to not install other “optional” items in an effort to keep costs as low as possible based on our limited revenues

## Finance

Tracy reporting:

- ✓ Read the Bills to be Paid and the Automatic Deductions amounting to \$14,978.18. **Tracy made the motion to pay the bills, seconded by Gary. 5 ayes, 0 nays.**
- ✓ Gary Harris requested the status on the Income Survey and reminded Council of the need to obtain Grant monies to meet projects wanting to be done by Streets and Parks; although the Survey is not a guarantee of a Grant it does improve our chances of winning such an award; Joy stated that she would contact Jason to inquire about this
- ✓ Gary Harris requested the status of Council reviewing the Rural Community Assistance Program, triggered by the e-mail notification sent by Joy to all Burbank officials, and if anyone will be attending the seminar to be held in August on the subject of Grants and monies available for infrastructure projects; Chris requested the brochure that was received from the Board of County Commissioners on the funds available through the Ohio Public Works program; Allan commented that he has the scoring criteria/method used in determining which communities will be awarded such funds and that an income survey is not a requirement, but it may assist, in receiving such funds

## Water & Sewer

Gary and Chris reporting.

- One problem reported by resident Brenda Shank was a storm drain matter and not a sewer issue as first thought and this was being caused by the large amount of rainfall in a short amount of time

New Business:

Gary Harris reporting:

- Requested the status of the Solid Waste resolution review based on his message to Council sent on June 14<sup>th</sup>; Allan did the first reading of Resolution 2014-01, a resolution to adopt the Solid Waste Management Plan for the Stark-Tuscarawas-Wayne joint solid waste management district; Carolyn stated that she would review the CD sent by the district to further inform Council at our next meeting
- He deposited \$523 in June for May Court Fines
- Our next Council Meeting is August 5<sup>th</sup>
- He will post the next Zoning Board of Appeals Meeting for August 7<sup>th</sup> at 6:00 PM
- Reported that he has one CD that will mature on July 18<sup>th</sup> and that he plans to let it roll-over for reinvestment at the current interest rate of 0.44% unless Council disagrees, no one from Council disagreed with the planned action
- Joy suggested selling the Village Camera and Printer that were used by the previous Zoning Inspector as our new Zoning Inspector has his own equipment; Council discussed this and preferred to retain this equipment for other uses by the Village

Old Business:

Gary Harris reporting:

- ✚ Asked about the fire extinguishers at Village Hall and if they have been tagged yet; Joy reported not yet but plans to have this done in July
- ✚ Reminded Council of the additional liability exposure on five (5) Park items written up by PEP during the insurer's inspection in 2012; tires or other shock absorbing materials for the teeter-totters, splintery wood on the carousel, s-hooks for the swings, cracked slide at the School Park and bleacher repairs/removal; Dennis stated that he will discuss all of these with Jason for a resolution

Public Participation:

Nothing offered.

**There being no further business to come before council, Gary made a motion to adjourn, seconded by Chris at 8:02 PM. Unanimous.**

X

Mayor, Joy Sherwin

X

Fiscal Officer, Gary Harris