

**VILLAGE OF BURBANK**  
SPECIAL MEETING  
February 8, 2017

Subject: A New Leaf Tree Service, LLC/Invoice #100

The following officials were present for this meeting that started at 8:04 PM: Carolyn Dibler, Gary Gallion, Tracy Lenhoff, Chris Letzelter, Lori Menk, Chris Norton, Dennis Rigerman, Allan Michelson - Solicitor and Gary Harris - Fiscal Officer, visitor Brant Juhasz - Owner/Operator - A New Leaf Tree Service, LLC (Contractor)

Gary Harris reviewed the current status of Invoice #100 (paid \$970 out of \$6,015 invoiced) as well as confirming the reason for this "short" payment; the Fiscal Officer paid what was approved by Street Chairs and language in the current Contract

Contractor stated his position that "it was verbally stated that he was to salt anytime the temperature was to drop below freezing" and he confirmed "that he did do some plowing without obtaining prior approval" and that he had submitted a revised Invoice #101 removing those unapproved plowings amounting to a reduction of \$332.50

An Open Discussion then took place between Contractor and Village Government officials. During the discussion Tracy confirmed the comment made relative to salting anytime the temperature was to drop below freezing.

**Lori made a motion to accept an amended Contract to include "Contractor to apply salt as needed as determined by Contractor or when Contractor is contacted by Village personnel Gary Gallion (330-464-8646) or Chris Norton (330-749-3107). Contractor provides all salt. Contractor to plow when 3" or more of snow or a severe ice storm.", seconded by Tracy. 6 ayes, 0 nays**

**Chris made a motion to pay Contractor the balance due on revised Invoice #101 in the amount of \$4,712.50, seconded by Lori. 6 ayes, 0 nays**

This ended the discussion and **Chris made a motion to adjourn, seconded by Lori. Unanimous.**

This ended the Special Meeting at 8:35 PM.

X

Mayor, Carolyn Dibler

X

Fiscal Officer, Gary Harris