

**VILLAGE OF BURBANK  
REGULAR MEETING, MARCH 4, 2021**

**NOTE - DUE TO COVID-19, THIS MEETING WAS HELD VIA ZOOM MEETINGS**

Mayor Carolyn Dibler, called the meeting to order at 8:03 PM.

A roll call was taken with the following officials present: Chris Norton, Dennis Rigerman, Ken Dibler, Thomas Lenhoff, David Wilkinson; also in attendance: Allan Michelson - Solicitor and Gary Harris - Fiscal Officer and visitor Cathy Kopp

Minutes - February 4<sup>th</sup> Regular Meeting Minutes

**Chris announced himself and made a motion to waive the readings and to approve the submitted February Regular Meeting Minutes, seconded by Dennis who announced himself. Roll-call vote; Chris - aye, Dennis - aye, Ken - aye, Thomas - aye, David - aye.**

Council Reports:

Safety

Ken and Thomas reporting:

- read the February Sheriff's Report

Finance

Ken reporting:

- read the March Paid Bills and the Automatic Deductions amounting to \$8,812.53;  
**Ken announced himself and made the motion to accept these payments, seconded by Chris who announced himself. Roll-call vote; Chris - aye, Dennis - aye, Ken - aye, Thomas - aye, David - aye.**

Gary reporting:

- confirmed that he did not receive any calls from Council relative to the 2021 Permanent Appropriations and announced the changes that he made to the Temporary Appropriations - added \$7,000 to the General Fund in case monies were needed to cover snow plowing expenses, added the \$11,008 to the Street Fund as per the approved Transfer from the Highway Fund and added \$12,000 to the Mill Street Sidewalk Improvements as approved by Council to reflect the January payment made by the Wayne County Commissioners - he asked if there were any questions or comments - none were offered
- Allan did the first reading of Ordinance 2021-07 - "an Ordinance to set Permanent Appropriations for the current expenses of the Village of Burbank, State of Ohio, during the year ending December 31, 2021 and declaring the same to be an emergency for the public peace, health, safety and Welfare"

- **Ken announced himself and made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 2021-07, seconded by David who announced himself. Roll-call vote; Chris - aye, Dennis - aye, Ken - aye, Thomas - aye, David - aye.**
- **Chris announced himself and made a motion to adopt as an emergency, Ordinance 2021-07, seconded by Ken who announced himself. Roll-call vote; Chris - aye, Dennis - aye, Ken - aye, Thomas - aye, David - aye.**
- asked Council if they made a decision yet on last month's recommendation to add a Street Levy due to the high costs being experienced for snow plowing and salting and his concern that we will run out of funding, possibly this year, if this service continues to be required - he also stated that the years of inexpensive snow plowing and salting may now be a thing of the past and such a levy may become necessary - Council made no decision on adding the Street Levy at this time

### Parks

Dennis and David reporting:

- ❖ Allan reported contacting the Prosecutor's Office about extending the time for the Juvenile to complete his community service work and that he is awaiting a return call and that he does not expect this to be an issue
- ❖ reported that the Juvenile did work with David on installing all street signs which did use another 3 hours which leaves a balance to be worked of 241 hours

### Water & Sewer

Dennis and Ken had nothing to report.

### Streets

Chris and David reporting:

- reported that when the weather gets warmer, David will work with the Juvenile to install the new speed limit signs on E. Middle Street
- confirmed having good communications with Peter's Landscaping on snow plowing and salting and about the good job that is being done by this company - Cathy reported that two church attendees commented on how good of a job is being done on snow plowing and salting
- Mayor Dibler reported that one of our residents was piling snow in the street expecting the snow plowing contractor to return and re-plow and that resident was told to stop this practice
- It was reported that snow was being piled up in front of the mail boxes on South Street and Chris stated that he will advise the contractor to move the snow into the Old School Parking Lot

### Zoning

Chris and Thomas had nothing to report.

- Mayor Dibler reported that Ben had no report this month
- Allan confirmed that the Civil Suit has been filed as pertains to 141 Water Street and that the owner's attorney contacted him stating that all fill dirt was removed from the property and challenging the need to repair structures on the property - updates will be provided at next month's meeting
- Allan confirmed that the FEMA Grant for 133 Water Street is in the works, he is keeping the property owner updated and we are awaiting a decision in June to hear if the grant will be awarded to the Village

#### New Business:

Gary reporting:

- ✓ confirmed the next Council meeting will be Thursday, April 1<sup>st</sup> at 8:00 PM
- ✓ confirmed depositing \$67.00 for January Traffic Fines
- ✓ confirmed that he will drop off documents at Village Hall needing signatures and asked everyone to please sign them as quickly as possible
- ✓ Allan confirmed that we have three other levies coming up for Current Expenses, in addition to the Police and Park levies to appear on the May, 2021 Ballot - the Current Expenses levies need to be voted on this November or next May or November - Allan reported that the revenues for the Current Expenses would increase from \$30,000 to \$48,000 if we replace at the same rate - Council made no decision on this issue

#### Old Business:

Gary reporting:

- ❖ Gary asked Council if they made a decision on the option to switch to a governing Commission as opposed to a Mayor and Council - Allan reported that 10% of the residents who voted needed to be petitioned for their opinion on making such a move and that it has to be voted on within 90 days after the petition has been filed and 90 days before the general election - Allan stated that we need to have our election before August and if it passes the candidates for the Commission need to be on the November ballot and Allan would generate the Petition with the Board of Elections input - Gary stated that time is running out if we are going to proceed down this path - Chris stated he is fine either way, Ken stated that it might be better to go the Commission route due to the difficulty in getting enough people to run for Council but also asked if this was too much power concentrated in three people - Chris and Dennis did not feel that this would be a concern - Mayor Dibler asked Council to give this more thought and be prepared to make a decision at April's meeting
- ❖ Gary confirmed contacting Wayne County who confirmed that they have no arborist but they referred him to a contact at the Ohio State Agricultural site in Wooster and he made contact with Jason, an employee of Ohio State, who

agreed to visit our parks and offer input on which trees to plant and locations - Mayor Dibler stated that we will hold off on making a decision about memorial tree plantings in the Park until further input is received from the arborist

Public Comment:

Nothing offered.

**There being no further business to come before Council, Chris announced himself and made a motion to adjourn at 8:37 PM, seconded by Ken who announced himself. Roll-call vote; Chris - aye, Dennis - aye, Ken - aye, Thomas - aye, David - aye.**

X

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Mayor, Carolyn Dibler

X

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Fiscal Officer, Gary Harris