

VILLAGE OF BURBANK

SPECIAL MEETING

JULY 24, 2023

ADDITIONAL EQUIPMENT TO THE NATURE WORKS GRANT

Mayor Wilkinson called the meeting to order at 8:02 PM and welcomed our guest.

The following officials were present for this meeting: Anna Dickson, Terry Moore, Jay Byler, Thomas Lenhoff and Marti McCord, Fiscal Officer - Gary Harris, resident Cathy Kopp

Gary reporting:

- in an email sent to Council on July 19th, the Ohio Department of Natural Resources approved adding the “Sky Rail Climber” to the scope of work on Grant # WAYN-036 in the amount of \$2,459 of which the Village will have to pay our Matching Share amount of \$614.75 (25% of total cost) – he asked if there were any questions or comments – Anna asked where the new unit will be installed and Jay confirmed it will be in the playground area west of the swing set – Anna asked that going forward before any playground equipment is removed that Council vote to approve such an action
- asked for **“a Motion approving the addition to the scope of work on Nature Works Grant # WAYN-036 for the Sky Rail plus the Village installation costs estimated at \$900 for our Matching Fund amount and installation labor and materials, so moved by Marti, seconded by Jay.” Vote: 5 ayes, 0 nays**

Other Business – Gary reporting:

- distributed a spreadsheet on the OPWC Scope of Work and Cost Impacts reporting that due to concerns about the Point System in awarding such Grants and the significant amount of Matching Funds that the Village would have to pay (\$189,000), he recommends that we not include Reed Court in this year’s Application – in addition to the significant amount of Matching funds we would also lose 12 points in the scoring system since OPWC monies would be in excess of \$500,000 if the Village Matching Funds were lower than \$189,000 – Gary reported that the Village cannot afford the \$189,000 in matching funds that would be required to earn the 12 points in scoring
- if Council agrees to remove Reed Court from the scope of work, then Council needs to decide the amount of Matching Funds the Village wants to offer against this project drawing from the Village Income Tax revenues – a discussion took place, it was pointed out that the only way to earn the additional 12 points in scoring is for the Village to budget \$117,500 in matching funds, which the Village can afford per the table of estimated Village Income Tax receipts through 2024
- asked for **“a Motion approving the removal of Reed Court from this year’s OWPC Application and approving the Matching Fund amount of \$117,500 for Diagonal Road resurfacing and replacing storm sewers and the replacement of storm**

VILLAGE OF BURBANK

SPECIAL MEETING

JULY 24, 2023

sewers from the intersection with Diagonal eastbound towards Village limits, so moved by Jay, seconded by Anna.” Vote: 5 ayes, 0 nays

- contacted by RITA asking if the Village wanted to activate analyzing any resident or business in the Village who/that are not paying the Village Income Tax and then invoking the related penalties and interest charges – advised them to proceed based on the same discussion we had with RITA’s Brian Thunberg during the early stages of RITA meetings and discussions – reported that this does not affect residents, Village employees or businesses who are paying their taxes – he asked if there were any questions – none were offered
- asked for **“a Motion approving the activation of the penalty and interest charges for non-payment of the Village Income Tax by any resident and/or business, so moved by Marti, seconded by Anna.” Vote: 5 ayes, 0 nays**
- RITA has a Tax Authority Portal (TAP) that allows us to tap directly into RITA’s computer application services for Village payments, retention amounts of RITA, etc. at no cost to the Village – he did clear the installation of this software onto the UAN computer with UAN as they must approve all software programs installed on the UAN computers – he asked if there were any questions or comments – none were offered
- asked for **“a motion authorizing the Mayor to sign the TAP Agreement and to install the software onto the UAN computer, so moved by Jay, seconded by Anna.” Vote: 5 ayes, 0 nays**
- Marti reported that she was contacted by a resident upset about the Village Income Tax collections and estimating taxes for the next year and stated that the resident plans to attend next month’s Council Meeting – Cathy stated that RITA is very helpful over the telephone with any questions – Marti also reported that this same resident challenged that fact that the Park property is owned by the Village and Marti went on-line with the Wayne County Auditor and confirmed that the Village does own this property
- Anna asked if Council wants to install one of the new security cameras inside Village Hall or have the external cameras painted – Council responded no to both questions

There being no further business to come before Council, Jay made a motion to adjourn at 8:36 PM, seconded by Marti. Unanimous

X

Mayor, David Wilkinson

X

Fiscal Officer, Gary Harris

Village of Burbank
Special Meeting
July 24, 2023