

**REVISED**  
**VILLAGE OF BURBANK**  
**REGULAR MEETING, JULY 2, 2025**

Mayor Anna Purdy, called the meeting to order at 7:00 PM.

A roll call was taken with the following officials present: Ingram McCord, Terry Moore, Jay Byler, Thomas Lenhoff, Marti McCord; also, in attendance: Gary Harris – Fiscal Officer and visitors Cathy Kopp, Michael Graves, Craig Purdy, Laurelia & Celina Glidden

Mayor Purdy welcomed our guests and reminded all that this meeting is being recorded.

Mayor Purdy opened the meeting by asking if anyone present wanted to address Council to fill the one open Council Seat – Michael Graves addressed Council, reviewed his background that included his attending many Council Meetings, his desire to remain engaged in Village functions and activities and that he was a member of Student Government in High School – Michael asked if Council will appoint him to Council – Council raised concerns about his temperament during meetings, verbal accusations against Village officials in a loud voice and his argumentative nature – Michael responded loudly and with inappropriate language in disagreement with these comments and he was reminded that a child was present at this meeting – the outburst continued and Mayor Purdy gaveled the close of this discussion

Mayor Purdy invited Laurelia to present her request to Council to install a “Kindness Rock Garden” in the Village Park – Laurelia announced that she is a third year Cadette in the NE Ohio Girl Scouts, Troop 91281 and that she is working to complete her Silver Award Project – reported that she completed her Bronze Award by completing 25 hours of volunteer work at One of A Kind Pets and teaching people in her Community how they could help support rescues and animals in need - she reported that for her Silver Award she would like to make a difference by spreading kindness and support within the Community by installing the Kindness Rock Garden with the use of painted rocks that will serve as a reminder to everyone that kindness is important and perhaps someone will find a rock that lifts their spirits or reminds them that they matter – Laurelia asked for permission to build this Garden in the Village Park at no cost to the Village and with the help of her dad, who owns a construction company, they will install the Garden and install a weed barrier along with a stone base for the decorated stones along with a sign telling everyone what this Rock Garden represents – Laurelia then distributed samples of the painted rocks and the sample of a sign to Council

Jay made a Motion to allow Laurelia to build the Kindness Rock Garden in the Park with the need to get the location approved by Councilman McCord, seconded by Marti. Vote: 5 ayes, 0 nays – Council thanked Laurelia for making a great presentation and all present applauded her success

Minutes – May 1, 2025 Meeting Minutes

**Marti made a Motion to approve as submitted the May Meeting Minutes, seconded by Jay. Vote; 5 ayes, 0 nays**

Council Reports:

Safety

Mayor Purdy reporting:

- reported that one of two remaining municipalities the Village contacted for Police patrols in the Village declined consideration, that entity was the Village of Lodi in Medina County
- reported that the Wayne County Sheriff's Office submitted an Agreement to patrol the Village but it has sections that are unfavorable for the Village and this will require negotiations to try to reach an agreeable revision to the sections that the Village feels to be necessary – Mayor Purdy stated that she will contact the Sheriff's Office tomorrow to try to schedule a sit-down meeting between with the appropriate personnel – Marti asked to be kept informed and involved and also asked the Mayor to send her a copy of the proposed Agreement which the Mayor agreed to do
- asked Gary for an update on the Radar Speed Detectors – Gary reported that he made contact with the seller of the equipment to see if they would purchase the units back from the Village since in order to make them function we need the software downloaded onto the laptops of the agency providing Police services for the Village which at this time we have none and he has doubts that the Sheriff Department would be willing to perform the task of downloading information, presenting it to the Village and tailoring patrols based on the downloaded traffic flow information

Finance

Terry reporting:

- read the June Paid Bills and the Automatic Deductions amounting to \$48,117.48 and the July Paid Bills and the Automatic deductions amounting to \$11,922.77 and asked if there were any questions or any details needing to be presented – none were requested; **Terry made the motion to accept these payments for June and July, seconded by Jay. Vote – 5 ayes, 0 nays.**

Gary reporting:

- 2026 Budget – Gary stated that he will be holding the Public Hearing on July 3<sup>rd</sup> as originally scheduled since this is how it was advertised in the newspaper and Village social media sites – he reviewed the changes that he made to the original budget that Council received in May those being – added \$1,700 for UAN Fees & Insurance – reported the Revenues for 2026 estimated at \$199,343 plus estimated Carry-over of \$211,150 from 2025 and Expenditures at \$183,250 – he asked if there were any questions or comments – none were offered – Gary asked for a **Motion authorizing the Fiscal Officer to submit the 2026 budgets to the Wayne County Auditor pending no changes at tomorrow night's Public Hearing on the 2026 Budgets – any such change will require a Special Meeting before I can submit a revised budget to the Auditor's office, so moved by Marti, seconded by Ingram. Vote: 5 ayes, 0 nays**



- tonight, we need to vote on Ordinance 2025-04A and 2025-04B for the Park and Police Levy's to be on the November Ballot – if approved he will send them to the Board of Elections no later than mid-week, next week – he asked if there were any questions or comments – none were offered
- Gary did the first reading of Ordinance 2025-04A, "an Ordinance requesting that the Wayne County Auditor certifies to the Village of Burbank the total current tax valuation of the Village and the revenue that would be generated by renewal of the existing three (3) Mill Parks Levy, and declaring the same an emergency"
- **Jay made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 2025-04A, seconded by Marti. Vote: 5 ayes, 0 nays**
- **Jay made a Motion to adopt Ordinance 2025-04A as an emergency, seconded by Ingram. Vote: 5 ayes, 0 nays**
- Gary did the first reading of Ordinance 2025-04B, "an Ordinance requesting that the Wayne County Auditor certifies to the Village of Burbank the total current tax valuation of the Village and the revenue that would be generated by renewal of the existing seven. five (7.5) Mill Police Levy, and declaring the same an emergency"
- **Jay made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 2025-04B, seconded by Terry. Vote: 5 ayes, 0 nays**
- **Jay made a Motion to adopt Ordinance 2025-04B as an emergency, seconded by Ingram. Vote: 5 ayes, 0 nays**
- confirmed that the Ordinance to Reduce Council to 5 Members was received at the Wayne County Board of Elections on June 5<sup>th</sup> to be put onto the November Ballot
- tonight we need to vote on Legislation covering two 2025 Budget matters – Resolution 2025R-02 – to Amend the Cert. of Est. Resources (adding the \$40,777.22 received from Wayne County Village Permissive Funds + transferring \$57,376.28 into Streets to cover the work on E. & W. Middle Streets and Resolution 2025R-03 for Supplemental Appropriations adding another \$14,000 to the GF as part of the transfer of funds into streets for Middle Streets + Increasing Appropriations in Streets and Permissive Funds for the Middle Streets Projects – he asked if there are any questions or comments – none were offered
- Gary did the first reading of Resolution 2025R-02, "a Resolution approving amending the Certificate of Estimated Resources, and declaring this an emergency for the public peace, health, safety and welfare"
- **Jay made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 2025R-02, seconded by Terry. Vote: 5 ayes, 0 nays**
- **Jay made a Motion to adopt Resolution 2025-02 as an emergency, seconded by Terry. Vote: 5 ayes, 0 nays**
- Gary did the first reading of Resolution 2025R-03, "a Resolution approving amending the 2025 Appropriations and declaring this an emergency for the public peace, health, safety and welfare"
- **Jay made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 2025R-03, seconded by Ingram. Vote: 5 ayes, 0 nays**
- **Jay made a Motion to adopt Resolution 2025-03 as an emergency, seconded by Marti. Vote: 5 ayes, 0 nays**
- reminded Council members of the August 6<sup>th</sup> deadline to get their documentation into the Board of Elections and emphasized the need based on Legislation being considered by the State Legislature that would stop the appointing of members to a Council seat that would thus

require all candidates for Council to be on the ballot – he reminded Council of the offer of a private citizen to assist with the \$30 filing fee if this is preventing any member of Council from completing the paperwork

- the final work on Diagonal Road was completed - Gary did a walk-through to check the Final Walkthrough Punch-List items and listed the sections yet to have edges sealed with the new road surface – that work was completed, all final payments have been made to all contractors and the project is officially closed and the Village did not have to borrow any money, as planned with the OPWC Grant Application, because our contractor came in well below allowed costs - note – OPWC may come back to us and access us some level of Loan requirement just like they did on the Henrietta and Hower Street project in 2021 - he asked if there are any questions or comments – none were offered
- storm sewers and road resurfacing on Mill Street – this would be the next – based on the Middle Street Projects, Gary does not recommend that we file an OPWC Grant this year for this \$403,000 project where our share of the expenses could run from \$60,000-\$80,000 – we may be able to do the design engineering work valued at \$33,000 in early 2026 – we will have a better idea once we close 2025 - he asked if there are any questions or comments – none were offered
- E. Middle Street – Gary did request and we did deposit the \$40,777.22 that was available to us from the County to apply towards this project – Melway Paving won the contract for resurfacing West Salem Road that will include the work on E. & W. Middle Streets – milling and resurfacing of E. Middle and the overlay on W. Middle is scheduled to begin July 21<sup>st</sup>, weather & other factors permitting – Gary recommended that this be posted onto the social media sites and we may want to alert all homeowners on E. and W. Middle Street in particular - he asked if there are any questions or comments – none were offered
- W. Middle Street – the pothole repair work was completed on W. Middle, Depot and South Street as marked by Jay - he asked if there are any questions or comments – none were offered
- for this year's PEP Grant, Gary did apply to have it cover the costs for the Street Sign work and he reported following up this past Tuesday inquiring about when we can expect the check
- at the March meeting Gary was asked by Council to sell the old monitor – Cathy listed it on Facebook for \$120 – so far, no takers – if it does not move by the end of September Gary will ask Council for the OK to donate it to some organization to be determined
- disposed of the one remaining dehumidifier that was at Village Hall – Gary tried using the Tax-Exempt Walmart Card to purchase the new unit and he was told that he needed the authorization on our letter head – Gary **asked for a Motion authorizing the Mayor to sign the Walmart Authorization Memo, Ingram said so moved, seconded by Jay. Vote: 5 ayes, 0 nays**
- the Purchase Order to replace the roof on the W. Pavilion has been placed with Inspire Restoration – at the Mayor's request we have also purchased repairs to be made to the framework on this pavilion and to patch the hole on the E. Pavilion roof where the electrical mast extends through the roof, the roof is \$9,500, the repairs are \$1,500 and the electrical mast hole on the E. Pavilion is \$150 – they are targeting July 10th for the roof replacement and within 1-2 weeks thereafter for the framework - subject to weather impacts – as Council appropriated up to \$13,000 for Pavilion repairs Gary was able to proceed with issuing the PO – Gary said the contractor asked if we can lock the gate when they bring in the OSB sheathing, on the 9<sup>th</sup> then we need to reopen the gate at 7:00 a.m. the next morning – Jay offered to be the point of contact for this and will lock and reopen the gate – Gary recommended that we alert the homes surrounding the Park about work starting at 7:00 a.m.



### Parks

Ingram had nothing to report.

- ❖ Gary confirmed that the Flagpole in the Park has been installed
- ❖ Mayor Purdy reported having spoken with Justin Cotton and she was informed that the renovation of the baseball field in the Park is set to start any day now and the work is being done by Lewis Landscaping – Mayor Purdy confirmed that Jay Blocks applied the chemical to kill the grass on the baseball field and that past Mayor David Wilkinson repaired the backstop – also confirmed that the Buckingham family did donate monies that can only be used on the baseball field in the Burbank Park – Gary asked what responsibilities will the Village have in maintaining the baseball field and Mayor Purdy said we have the responsibility to mow the field

### Water & Sewer

Thomas reporting:

- the repairs to the catch basins on Mill Street have been completed

### Streets

Jay had nothing to report.

- ✚ Gary confirmed finally getting ready to order materials for this work and it will have to be rebid – for the sign repairs identified by Mayor Purdy several months ago based on his discussions with the Wayne County Engineering office, we will need to make these signs break-away's – Gary stated that he will first focus on getting the Mayor's signs up to spec and then obtain a bid to get the rest of the signs up to spec around the Village and he will work on pricing this later this summer - we had previously approved up to \$1,195.60 for this work, **Gary would like a Motion to increase appropriations for the sign repairs up to \$2,000 due to the "breakaway" requirement, so moved by Jay, seconded by Marti. Vote: 5 ayes, 0 nays**

### Zoning

Open Seat.

- ✓ Marti stated that the Village will have to refile the court cases previously filed as they have been lost at Wayne County

### New Business:

Gary reporting:

- ✓ asked about the next Regular Council meeting and when it would be held – due to several Council members not being available in August, Council decided to have a Special Meeting on July 21<sup>st</sup> at the start time of 7:00 PM
- ✓ at the Mayor's request, **Jay made a Motion to return to monthly meetings beginning in September, seconded by Ingram. Vote: 5 ayes, 0 nays**
- ✓ confirmed that he deposited the \$381 for the March and April Traffic Fines

- ✓ Allan had recommended to Gary that we re-read the Ordinance that Allan prepared for increasing the pay rates for the Mayor and Council as he did not have an Ordinance with the final language available when this was first voted on at the May Council Meeting – the pay rates are to be adjusted effective January 1, 2026, the Mayor to be paid \$75 per month and each member of Council \$50 per month for all those whose term expires December 31, 2025 and for the Council seat(s) that expire December 31, 2027 their new pay goes into effect January 1, 2028
- ✓ Gary did the first reading of Ordinance 2025-05, “an Ordinance increasing the pay rates for members of Council and the Mayor of the Village, effective after the end of their current terms and declaring the same an emergency”
- ✓ **Jay made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 2025-05, seconded by Marti. Vote: 4 ayes, 1 nay**
- ✓ **Due to the one nay vote, this Ordinance will have to have the 2<sup>nd</sup> and 3<sup>rd</sup> readings over the next two or three meetings**
- ✓ announced that we have paid off the \$222,739.19 OWDA Loan that started on July 1, 2001 and finished with the final payment made on June 2, 2025 and that the Village was never late in making payments over these 25 years
- ✓ reported that he has been contacted by Rachael Steward, the Audit Manager, and that he has sent in preliminary data and information in advance of the start of the 2023 and 2024 Audit – Marti stated that she also responded to the Audit Manager’s questions
- ✓ Mayor Purdy stated that we need more playground mulch and Jay Blocks offered to purchase, deliver and spread 10 cubic yards of mulch for a price of \$1,000 and **Marti made a Motion to appropriate up to \$1,200 to have Jay Blocks proceed with the mulch, seconded by Jay. Vote: 5 ayes, 0 nays**
- ✓ Mayor Purdy announced that she wants to generate a Village Newsletter that will be mailed to residents and she is also going to ask businesses located within the Village if they will take some for distribution to their customers
- ✓ Mayor Purdy announced that while attending the Mayor’s Conference last month she was nominated by the OML to attend the School for Bipartisanship to be held at the Ohio State University – she will have to pay a \$100 fee but all accommodations and meals are provided at no extra cost
- ✓ **Jay made a Motion to reimburse the Mayor for the \$100 plus round-trip mileage, seconded by Marti. Vote: 5 ayes, 0 nays**

#### Old Business:

#### Gary Reporting:

- Reported that he heard that some on Council may not be pleased with the way things are – if any of this feeling is due to the Mowing Contract being awarded to someone other than Ben – Gary stated that person or those members of Council should have called him or brought this to his attention – for the record – Gary stated that he has never shared pricing with any bidder nor does he share the pricing with anyone on Council until all bids are in and finalized – Gary said that he has been involved in Purchasing including contract awards since going into industry starting in 1972 and he has never shared bid pricing with any bidder who asks for this information, whenever asked, he always responds and has responded with “I don’t share bid pricing until all bids are finalized and released for consideration” – Gary said that he has a legal Affidavit pertaining to this year’s mowing

contract if anyone wants a copy – if anyone still has any doubt, he asked them to see him after the meeting otherwise he will presume this is no longer an issue of concern nor a reason to be displeased with how things are going – Gary asked if anyone wants an Affidavit, no one asked for a copy

Public Comment:

- Cathy announced that the Village will have a Garage Sale August 16<sup>th</sup>
- Michael asked if Council was going to allow him to join Council and fill the open seat – a roll call vote was taken for consideration to appoint Michael to the open Council Seat – Ingram – Nay, Terry – Nay, Jay – Nay, Thomas – Nay, Marti – Nay – in short order a verbal assault was issued against Council with the use of inappropriate and vulgar language also directed at the Mayor – comments between Greg Purdy and Michael grew more heated – Michael said he was threatened and proceeded to call the Sheriff Dispatch office to report the threat

**Mayor Purdy gaveled the close of the Council Meeting at 8:33 p.m.**

X

Mayor, Anna Purdy

X

Fiscal Officer, Gary Harris