

**VILLAGE OF BURBANK  
SPECIAL MEETING, JULY 21, 2025**

Mayor Anna Purdy, called the meeting to order at 7:05 PM.

A roll call was taken with the following officials present: Ingram McCord, Terry Moore, Jay Byler, Thomas Lenhoff, Marti McCord; also, in attendance: Allan Michelson – Solicitor, Gary Harris – Fiscal Officer and visitors Cathy Kopp, Michael Graves, Dan Wiley Sr., Houston McCord and Deputy Craig

Mayor Purdy welcomed our guests and reminded all that this meeting is being recorded and that the posted Rules of conduct will be enforced.

Mayor Purdy opened the meeting by asking if anyone present wanted to address Council to fill the one open Council Seat – Michael Graves addressed Council, stated that he is here for the monthly meetings and stated that the Rules of Conduct can be enforced by Council but they need to apply the same to all including Village Officials and was critical of how the Mayor handled the last meeting – Mayor Purdy told Michael to not address any individual on Council but rather address comments to all of Council – Michael asked if he can be considered for appointment to Council – Gary reminded all that a vote was taken on that question at the previous meeting by Council and the vote was “no”, thus, Gary stated that he thought this matter was already decided and therefore closed – Council nor the Solicitor objected

**PUBLIC HEARING – 2026 BUDGET**

Gary Reporting:

- ❖ during the 10-day Notification Period that ran from July 9<sup>th</sup> – July 18<sup>th</sup>, Gary reported that he did not receive any requests from the public to view the budget; based on his review of actual expenditures through June 30, 2025, he made the following additions to the 2026 budget – added \$600 to the Mayor’s Salary, added \$700 to the Zoning Inspector’s OPERS account and zeroed out the Zoning Inspector’s Social Security account (-\$350), zeroed out the Audit fees (-\$200), added \$500 to the UAN Fees account, added \$100 to the Workers Comp account, added \$1,000 to the Insurance account for a net impact of \$550 additional appropriations in the General Fund, added \$100 for Street Lights in the Highway Fund and added \$14,590 in the Police Fund in case Council elects to book 1040 hours with the Sheriff’s department – if Council votes to only book 780 hours then we will not be spending any of this additional money and it roll over into the 2027 budget as available monies – he asked if there were any questions/comments from Council – none were offered
- ❖ OPENED the FLOOR to anyone wanting to ask questions about the 2026 budget or have anything explained – no questions or comments were offered

- ❖ Gary asked for “**a Motion authorizing the Fiscal Officer to submit the 2026 Budget to the Wayne County Auditor with the recommended changes, so moved by Jay, seconded by Marti: Vote: 5 ayes, 0 nays**

## OTHER BUSINESS

Minutes – July 2, 2025 Meeting Minutes

**Terry made a Motion to approve as submitted the July Meeting Minutes, seconded by Jay. Vote; 5 ayes, 0 nays**

### Council Reports:

#### Safety

Marti & Mayor Purdy reporting:

- reported that the Wayne County Sheriff’s Office proposed Agreement has some sections that cause concern – Allan reported one of the areas is the need for the Village to issue a 120 advance notice if they want to cancel the agreement but the Sheriff’s Department will cease coverage in 14 days – Mayor Purdy asked Gary to review the finance matters related to the proposed agreement – Gary said he sent Council two options based on costs – one option was to agree to the 20 hours per week as proposed but financially the Village could only support this for 2 years and then we would no longer be able to afford this coverage after July of 2027 and it would require a significant reduction in hours per year – the second option reduces the weekly hours to 15 and the Village could afford to have this level of coverage through July of 2029 but any increase in costs or reduction in revenues will lower the hours that the Village can afford – a concern was also raised about the lack of traffic monitoring and issuing of citations for traffic violations on SR 83 with the prior Sheriff administration and the need that the Village has to slow down traffic and cite those running the “red traffic light” – **Marti made a Motion to propose the 15 hours per week coverage to the Sheriff Department, seconded by Ingram. Vote: 5 ayes, 0 nays** – Mayor Purdy to contact the Sheriff’s Department and ask them about the 15 hours per week – Allan was asked to write-up the Village counter-offer and send it to the Wayne County Prosecutor who generated the original proposed Agreement
- asked Gary for an update on the Radar Speed Detectors – Gary reported that he made contact with the seller of the equipment to see if they would purchase the units back from the Village and he is waiting for a call-back – Marti suggested advertising these units on gov.deals.com – **Marti made a Motion to advertise starting at \$5,000 and if no interest is generated reduce to \$4,500, seconded by Jay. Vote: 5 ayes, 0 nays**
- asked Gary for an update on the Street Signs – Gary stated that he has yet to place the order for the new sign posts with the break-away components due to a

busy schedule, his goal is to order the necessary parts and to have the work completed by the end of August – Mayor Purdy asked if he has the contractor and Gary confirmed “yes”

## Finance

Terry reporting:

- read the July 21<sup>st</sup> Paid Bills and the Automatic Deductions amounting to \$905.99 and asked if there were any questions or any details needing to be presented – none were requested; **Terry made the motion to accept these payments for July 21<sup>st</sup>, seconded by Marti. Vote - 5 ayes, 0 nays.**

Gary reporting:

- tonight, we need to vote on the Tax Levy’s for the Park and Police Funds so they are able to be on the November ballot – the Village is not asking for any increase in these Levy’s – Gary asked if there any questions or comments from Council – none were offered – Gary asked Allan to please proceed with the first readings of Resolution 2025-4R and -5R
- Allan did the first reading of Resolution 2025-04R, a Resolution declaring it necessary to Levy a Renewal of a Tax in excess of the ten-mill limitation (ORC 5705-19(H) Parks and Recreation
- **Jay made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 2025-04R, seconded by Ingram. Vote: 5 ayes, 0 nays**
- **Jay made a Motion to adopt Resolution 2025-04R as an emergency, seconded by Ingram. Vote: 5 ayes, 0 nays**
- Allan did the first reading of Resolution 2025-05R, a Resolution declaring it necessary to Levy a Renewal of a Tax in excess of the ten-mill limitation (ORC 5705-19(H) Police Expenses of the Subdivision
- **Jay made a Motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Resolution 2025-05R, seconded by Marti. Vote: 5 ayes, 0 nays**
- **Marti made a Motion to adopt Resolution 2025-05R as an emergency, seconded by Terry. Vote: 5 ayes, 0 nays**
- E. Middle Street - Wayne County Engineering advised Gary that the work was delayed and is due to start on July 28<sup>th</sup> – Gary asked if there were any questions or any details needing to be presented – none were requested
- W. Middle Street – once E. Middle is done, they will then proceed to do W. Middle or vice versa - Gary asked if there were any questions or any details needing to be presented – none were requested
- confirmed that we did receive the \$1,000 PEP Grant and it is in reserve to be applied against the costs for the Street Sign work - Gary asked if there were any questions or any details needing to be presented – none were requested

### Parks

Ingram reporting:

- ❖ Mayor Purdy reported that the Norwayne Baseball Association will be installing a new backstop in the Park's baseball field before it can be used
- ❖ Ingram reported that Jay Blocks is doing a fantastic job with mowing
- ❖ Mayor Purdy announced that Jay Blocks will be delivering and spreading Playground mulch tomorrow
- ❖ Mayor Purdy asked Ingram to contact Jay Blocks about the overflow of the trash containers and trimming around the sheds
- ❖ Gary reported that the new roof is on the W. Pavilion and the repair on the E. Pavilion has been completed - framing repairs on the W. Pavilion are to be completed next week - Gary asked if there were any questions or any details needing to be presented - none were requested

### Water & Sewer

Thomas had nothing to report.

### Streets

Jay had nothing to report.

### Zoning

Open Seat.

- ✓ Marti stated that the Village will have to refile the court cases previously filed as they have been lost at Wayne County and all court cases need to be sent to Wayne County
- ✓ Terry reported getting complaints about too many cars at 123 Mill Street - Allan said he will get with Ben on this matter
- ✓ Marti reported that Rich Hill who has been holding car shows at the Lodi Outlet Mall is looking for a new site to hold his shows, Marti met with him in the Village Park and Rich liked the location and would like to start having his car shows, with 10-15 cars in the Village Park beginning this Saturday and every Saturday until the 2<sup>nd</sup> week in October from 4-7:00 p.m. - Marti confirmed that no alcoholic beverages will be offered, Rich cooks all of the food and he has a "donation" container available that will be donated to the Park after each show and he will not require any Police or Sheriff presence - Allan to generate the Agreement with the typical legal protections and then he will contact Rich to meet to sign the Agreement
- ✓ **Jay made a Motion to approve an Agreement for Rich Hill to use the Park for car shows, seconded by Marti. Vote: 5 ayes, 0 nays**

### New Business:

Gary reporting:

- ✓ the next Regular Council meeting will be held on September 4<sup>th</sup> at the start time of 7:00 PM and will return to monthly meetings thereafter

- ✓ announced that the 2023 and 2024 Audit has begun, he has already started providing documents to the Audit Team - Gary asked if there were any questions or any details needing to be presented - none were requested

Old Business:

Gary had nothing to report.

Public Comment:

- o Cathy announced that the Village will have a Garage Sale August 2<sup>nd</sup> - announced that Trunk or Treat will be held on October 25<sup>th</sup> and may be able to combine it with the car show - Marti and Cathy to get together on this
- o Dan voiced a concern that Zoning violations never seem to get corrected and that there are large piles of debris that would be dangerous if ignited - Allan said he will get with Ben
- o Michael voiced a concern about rocks on the sidewalk and asked the Village to consider getting rid of unused properties, most ally's - Allan said it's possible if all adjacent property owners sign a Consent Form
- o Gary reminded the Mayor to submit her receipt and mileage for attending the School for Bipartisanship at Ohio State University so she can get reimbursed

**With no other Village business, Marti made a Motion to adjourn at 8:22 p.m., seconded by Ingram.**

X

Mayor, Anna Purdy

X

Fiscal Officer, Gary Harris