

**VILLAGE OF BURBANK
ORGANIZATIONAL & REGULAR MEETING, JANUARY 8, 2026**

Mayor Anna Purdy, called the meeting to order at 7:04 PM.

Gary reported that he got a call from Allan Michelson and that he injured his shoulder and is running late but he will be here

A roll call was taken with the following officials present: Ingram McCord, Terry Moore, Jay Byler, Thomas Lenhoff, Marti McCord; also, in attendance: Allan Michelson – Solicitor (arrived 7:20), Gary Harris – Fiscal Officer and visitors Dan Wiley Sr., Michael Graves, John Rutter, Gary Adkins representing Kimble and Joe Schoffstall representing Rumpke.

Mayor Purdy welcomed our guests and asked that they hold their comments and questions until Public Participation is opened later in the meeting and reminded everyone that tonight’s meeting is being recorded

ORGANIZATIONAL MEETING

- ✓ **Jay made a motion to nominate Marti as President Pro-Tem of Council, seconded by Terry. Vote: 4 ayes, 0 nays**
- ✓ Mayor Purdy announced her preference for Department Chairpersons – Terry for Finance, Ingram for Parks, Jay for Streets, Thomas for Water & Sewer & Zoning and Marti for Safety – there were no disagreements
- ✓ Mayor Purdy announced that she wants the Chairpersons to focus on their individual responsibilities and to “hold-off” on forming any Committees and that she has prepared a Checklist for the Zoning Chairperson to assist Thomas in remaining current
- ✓ This concluded the Organizational Meeting

REGULAR MEETING

Marti made a Motion to excuse Ben, seconded by Jay. Vote: 5 ayes, 0 nays

Minutes – December 4, 2025 Regular Meeting Minutes

Marti made a motion to waive the readings and to approve the December Regular Meeting Minutes, seconded by Ingram. Vote; 5 ayes, 0 nays

Council Reports:
Safety

Marti reporting:

- Marti reported that there were 135 Sheriff reported activities in December and reported that as of tonight we do not have the Hours Worked Report from the Sheriff – Mayor Purdy stated that she will contact the Sheriff to obtain this report
- Terry reported that there was a theft of items in a front yard but the resident did not call the Sheriff to report the theft until just recently
- Marti did not have an estimate to remove the vines from the Frontier Pole on Front Street – Allan said he will contact Frontier if Gary will provide him the contact information – Gary said he would do so

Finance

Terry reporting:

- read the January Paid Bills and the Automatic Deductions amounting to \$11,213.10 and asked if there were any questions or any details needing to be presented – none were requested
- **Terry made a motion to accept these January payments, seconded by Marti. Vote – 5 ayes, 0 nays.**

Gary reporting:

- asked for **“a motion authorizing the Fiscal Officer to publish the annual announcement that the 2025 Financial Reports will be available for the public to review since he has closed 2025, Marti said so moved, seconded by Ingram. Vote: 5 ayes, 0 nays**
- distributed the 2025 Financial Summary Sheet reporting on the year’s financial standing – the Village had higher than anticipated revenues and lower than budgeted spending – both of which are great results and both add to the healthy financial position that Burbank continues to have – the Village paid off the Ohio Water Development Loan, that started back in 2001 with a loan of \$222,739.19 – the Village never missed a payment 25 years – the current amount of Village debt is \$2,754 that will be paid off in 2051 based on annual payments of \$108 – he asked if there were any questions or comments from Council – none were offered
- confirmed that on Monday of this week he sent the Mayor and Council an updated Waste Hauling Cost Comparison Report that included a bid from AM Dumpster that he received on January 5th – this was based on a request from one of our residents that we contact AM Dumpster to bid this contract as well – Gary reported that AM was the highest bidder – Terry stated that AM offered a reduced price – Gary and Terry looked at AM’s bid and saw where they would lower the cost to save homeowners \$2.00 per year, \$0.50 per quarter – Gary asked if there were any other questions or comments from Council – Terry stated that he wants the Village to pay all Waste Hauling costs for the Village residents – Gary estimated the annual cost at \$20,000 and stated that we need this money to continue fixing Village infrastructure –

- **Marti made a Motion to have the Waste Hauling Contractors generate new bids based on the Village paying for residents Waste Hauling and to have the bids to Gary by January 23rd, seconded by Jay. Vote: 5 ayes, 0 nays**
- reported that he had planned to have completed his analysis on what, if any, Grant's the Village could apply for this year based on year-end financial results but, he was unable to complete this based on month end and year end closing demands for both Villages that he works for and he plans to have this available at February's meeting
- stated that he was told by Ben that he purchased a POW flag for the Park and Gary said the Village can reimburse him for that purchase if he will give him a receipt
- asked to purchase a dog waste station (current costs \$154.73 and a 30' Flag Pole at \$309) – Gary prefers to wait until Spring when we can then get bids to install as well – does Council want me to purchase now and store the units or wait – Terry asked about the 40' pole and Gary said he could not locate one – Terry asked Gary to confirm the size of the flag pole that the Village purchased last year – Gary said he would do so
- announced that he is distributing the “rough” sketch for Hiking trails in the Park on the East and West side of the Park – in order to get a detailed map showing exact locations, the engineer will need to survey the area to provide a detailed map at a cost of \$2,000 – in addition to the sketch and estimate he also handed out comments from the engineer about a hard-packed earth trail – due to the trail being in a floodplain area plus upkeep costs, Gary does not recommend a hard-packed earth trail – Council asked Gary to get a bid for the hard packed earth trails
- he was asked to locate another Storm Sewer Cleaning Service due to the high costs bid from Dynamerican – Gary reported that he only found one other company who claims to be willing to do this work but that he needs to provide them size and locations – he hopes to have a bid by the February Meeting

Parks

Ingram reporting:

- ❖ Mayor Purdy confirmed that she has not recently spoken with Mr. Cotton with the Norwayne Baseball Association (NBA) and John stated that Mr. Cotton is no longer associated with that organization and the new contact person is Mary Bloughs – Mayor Purdy will reach out to Mary for an update on the consideration of using the ballfield in the Park
- ❖ Ingram will reach out to Ben regarding trash dumping during the winter months down in the Park and that Ingram wants to store replacement waste bags in the storage shed for use by Ben
- ❖ **Marti made a motion to pay Berger's Lawn Care \$30 per month, November through April for trash pick-up and dumping in the Park, seconded by Jay. Vote: 5 ayes, 0 nays**

- ❖ reported that the painting of the replaced wood on the West Pavilion in the Park will have to wait until Spring and better weather

Water & Sewer

Thomas had nothing to report.

Streets

Jay had nothing to report.

Zoning

Nothing to report.

New Business:

Gary reporting:

- ✓ confirmed the next Council meeting will be Thursday, February 5th at the Start Time of 7:00 PM
- ✓ since we were unable to have the Records Committee meeting tonight, we will have to reschedule it for February 5th starting at 6:50 p.m.
- ✓ Allan stated that he was asked to look up details on the property where a water tower had once been planned to build on but he has no idea which property it is - Mayor Purdy to advise Allan on the property number
- ✓ Marti reported that the property leased by Linda Gray where the beauty salon had been will be reverting back into a residential property as her lease expires March 31st

Old Business:

Gary had nothing to report.

Public Comment:

- John reported that traffic on Henrietta, behind his house where his sons play, are speeding through and he suggested that the Village install speed bumps
- **Jay made a Motion to get pricing on 4 speed bumps, seconded by Marti. Vote: 5 ayes, 0 nays**
- Michael said some residents in the Village would like to view the meeting from their homes based on what is watched on Facebook Live - he also said that he is confused about the Zoning Violations for 215 E. Middle Street and what exactly needs to be corrected and he reported that the sidewalk matter has been an issue since 2023, so he removed one section of it due to it being broken - a lengthy discussion took place regarding the sidewalk, areas of responsibility, property ownership, etc. and Michael wants all documents related to the sidewalk since 2023 as a Record Request - Michael reported there are other Zoning violations at 231 Mill Street and 146 W. Middle Street - he also wants the

public records on a meeting with the Sheriff that took place in November along with who attended this meeting

- Dan said there is now dirt where the one section of sidewalk was removed at 215 E. Middle Street and he asked when is this case going to Court

There being no further business to come before Council, Marti made a motion to adjourn at 8:39 PM, seconded by Jay. Vote; 5 ayes, 0 nays

X

Mayor, Anna Purdy

X

Fiscal Officer, Gary Harris