

**VILLAGE OF BURBANK
REGULAR MEETING, FEBRUARY 5, 2026**

Mayor Anna Purdy, called the meeting to order at 7:01 PM.

A roll call was taken with the following officials present: Ingram McCord, Terry Moore, Jay Byler, Thomas Lenhoff; also, in attendance: Allan Michelson - Solicitor, Gary Harris - Fiscal Officer and visitors Cathy Kopp, Michael Graves, Craig Purdy, John Rutter, Chris Letzelter, Jamie Long, Jordon Byler, Gary Adkins with Kimble, Joe Schoffstall with Rumpke and Deputy Stachofsky

Mayor Purdy welcomed our guests, let them know that the meeting is being recorded and requested that all questions and comments from the public be delayed until the Public Participation segment near the end of the meeting

Allan swore Anna Purdy into office as she had been the Interim Mayor and was elected Mayor in November 2025 elections.

REGULAR COUNCIL MEETING

Jay made a Motion to excuse Marti McCord and Ben Berger, seconded by Terry. Vote: 4 ayes, 0 nays

Minutes - January 8, 2026 Organizational and Regular Meeting Minutes
Terry made a motion to waive the readings and to approve as submitted the January 8, 2026 Organizational and Regular Meeting Minutes, seconded by Ingram. Vote; 4 ayes, 0 nays

Council Reports:

Safety

Mayor Purdy reporting:

- announced 72.25 out of 60 hours was worked in January and read parts of the itemized Service Report including 2 accidents with no injuries, 1 chest pain, 18 community policing, 56 Village patrols, 13 running radar surveillance and 4 traffic stops to name a few out of the 131 total services for January
- Terry reported that vandalism happened on Front Street when someone took a bat and smashed some mailboxes - he does not know if anyone filed a Sheriff Report

Finance

Terry reporting:

- read the February Paid Bills and the Automatic Deductions amounting to \$10,621.95 and asked if there were any questions or any details needing to be presented – none were requested; Terry **made the motion to accept these payments, seconded by Jay. Vote - 4 ayes, 0 nays.**

Gary reporting:

- asked for **a Motion appointing the Fiscal Officer to receive the Record Retention Training for the Mayor and Council until such time that they each determine that they desire to receive this training, so moved by Terry, seconded by Jay. Vote: 4 ayes, 0 nays**
- distributed the Grant Options for 2026 based on the year-end financial reports – 1st page is the overview of 3 types of Grants that we can apply for this year – the 2nd document gives Council 3 OPWC Grant options with 2 bids from 2025 and 1 bid from 2026 bid plus 1 2025 bid for an asphalt west side hiking trail plus 2 ea. 2026 bids for a topsoil and limestone hiking trail plus a 2025 bid to re-roof the East Park Pavilion – Council needs to make a decision at the March Council meeting if they want to apply for any of these grants – Gary recommended that we not review the details of the handouts at this time but rather do it as a last item tonight under new business or call a Special Meeting for later this month – he asked if there were any questions or comments – Council decided to wait to discuss this further until near the end of tonight’s meeting
- confirmed that on Monday night all Council members were emailed the January 31st Appropriations Report, and tonight he reported that he is handing out hard copies of that report that does show you the budget for the year, as of now, as well as the spending for all payments made on or before January 31st – by next month’s meeting Council needs to advise Gary about any changes that they want to make in the 2026 spending budget – as always, Gary offered to meet with Council as a group or individually to review, discuss or answer any budget related questions or comments – also, next month Gary will distribute the worksheets for the 2027 budget as he needs to submit that budget in April – again, Gary offered to meet with Council as a group or individually to review, discuss or answer any budget related questions - he asked if there were any questions or comments – none were offered
- tonight Council needs to select the Waste Hauling Contractor, how payment for these services will be made and depending on payment method, you may also need to determine the length of the contract period – on Jan. 26th you were sent an email with the most recent pricing as well as information needed to help you decide which payment method to adopt – my recommendation remains firm in asking Council to set-aside your consideration for having the Village absorb the expense for Waste Hauling which will range somewhere between \$57,600 to \$61,414 over three years depending upon which contractor you select - we still have between \$2-3

million dollars' worth of infrastructure work needed to be done to replace storm sewer piping that is 70+ years old and to resurface streets as well as our regular expenditures for street maintenance, road plowing and salting, Sheriff patrols that will need to draw on General Fund monies in late 2027 or 2028 if we want to maintain 15 hours of patrol per week, assistance from the General Fund for any Park improvements and other expenses that surface that were unanticipated or not budgeted for much like our own personal lives where unexpected costs and/or repairs make themselves known - as we all know, costs are not declining, they are increasing not only for our personal needs but also for the needs of this Village - if someone on Council hears complaints from residents about taxes or the Village not doing enough for its residents, ask them to remember that the Village has spent over \$1.2 million dollars in replacing aged infrastructure thus avoiding failure of storm sewers and roadways on those streets where the work has been completed - had it not been for the Village Income Tax that started in the 8th month of 2022, we would not have been able to do the Diagonal Road work in 2024 nor replaced the failed sidewalk on the east side of Front Street also in 2024 and we would not have been able to resurface E. and W. Middle Streets this past year in 2025 that were on the verge of complete failure - in my opinion, the Mayor and Council are very transparent with all residents, the Mayor's Newsletter updating all residents on Council activities, the Village website with Minutes and other informative points of interest, Facebook and all that is posted on that site as well as open Public Meetings on a monthly basis are all ways in which we communicate with our residents, and, when new considerations are being thought of, we hold special Public Hearings, just like the two meetings held before the Village Income Tax was activated explaining the needs of the Village and why such a consideration was necessary - there was not one negative comment expressed by those in attendance at those meetings once we explained the reasons for activating this tax - in my opinion, we need to remind our residents just how open we are in keeping them updated and fully informed and invite them to attend a meeting themselves just to see for themselves - our residents don't have to look very hard to see all of the progress that has been made starting in 2017 through 2025 - I ask Council to please don't stop or delay finishing the job that has been started in replacing old and failing infrastructure in the Village of Burbank - our successful Audits, that take place every two years, have shown that the Village can account for every dollar received and every dollar spent and all mandated financial controls are in place and fully functioning - no public monies are being wasted or are unaccounted for - the Village has very strong and positive working relationships with all of the critical departments within Wayne County including the Commissioners, Auditor's Office, Engineering Office, Planning Department and with the State of Ohio's Auditor's Office, the Ohio Public Works Commission, Treasurer of State's Office to name a few - these relationships don't just happen, they come through hard work and honest communication with all staff members and working with them one on one - good relationships with all of these agencies assist the Village in winning Grants and offers of assistance when the Village needs assistance like the \$40,000 dollars funneled to the Village through the

Wayne County Engineering Department and Burbank's Permissive Fund dollars – a discussion took place regarding the contractors and how a resident had contacted Terry to have Council consider paying for the residents waste hauling and Cathy stated that based on residents who responded to a survey on Facebook the majority wanted to remain with Kimble - Council decided to not consider paying for all of the waste removal for all of our residents – Council thanked both contractors for working with the Village during this bidding process

- **Jay made a Motion to award a 3-year contract to Kimble, seconded by Terry. Vote: 4 ayes, 0 nays**
- was asked to get information and pricing on speed bumps for consideration on installing such units on Henrietta between E. Middle and Water Streets – cost per unit is between \$214.40 up to 253.15 per unit, this does not include any installation costs – of most concern to Gary was the impact to plowing this street, damage to the units by plowing and ongoing repair and replacement costs and with the Village not being able to afford a Maintenance person, all such work will need to be subcontracted at the current costs when such work is necessary – another concern is other requests to add these devices onto other streets and again concerns about plowing and damage and repair/replacement costs that would be on going – our insurance carrier sent a batch of information related to speed bumps that, in Gary's opinion, our Council with Legal input would need to consider before making a recommendation on how to proceed – Mayor Purdy stated that one of the recommendations made by our insurance carrier was to have the residents being impacted by any such recommendation to Petition the other residents before making any decisions – Allan stated that he has generated a Petition – Mayor Purdy suggested that John use the Petition to survey his neighbors whose properties touch Henrietta between E. Middle and Water Streets – John also suggested making it a one way street and Mayor Purdy suggested that he revise the Petition to include that consideration – Mayor Purdy asked Gary to review all of the insurance recommendations and report back to Council
- as requested by Mayor Purdy last month, Gary had the Gas Heater inspected and serviced - they tightened the hardware on the vent motor which did quiet the unit while operating – if we want to replace this motor the cost would be between \$1,200-\$1,500 and replacing the gas heater (this unit was installed in December of 2009) the cost would be between \$2,900-\$3,500 – Council determined to not take any action at this time

Parks

Ingram reporting:

- ❖ he has been in discussion with Ben about trash removal during the winter months – Mayor Purdy asked Ingram to stay on top of this and to make certain that once each month the trash receptacles are dumped
- ❖ Mayor Purdy reported that she has spoken with the Buckingham family about the baseball field in the Park and that she has not been called back by Mary Blough, who replaced Mr. Cotton on the Norwayne Baseball Association, about using the field this summer

Streets

Jay had nothing to report.

- Allan said that he has Consent Legislation tonight for ODOT to work on SR 83 – Allan did the first reading of Ordinance 2026-01, an Ordinance to seal cracks on various routes and sections throughout District 3
- **Jay made a Motion to waive the 2nd and 3rd readings of Ordinance 2026-01, seconded by Terry. Vote: 4 ayes, 0 nays**
- **Jay made a Motion to adopt Ordinance 2026-01, seconded by Terry. Vote: 4 ayes, 0 nays**

Water/Sewer & Zoning

Thomas had nothing to report.

- ✚ Mayor Purdy reviewed the new manual she made for Thomas and Ben to report on each property violation to be reviewed monthly on the status of each
- ✚ Allan reported that on tonight's Agenda it lists a Motion to be voted on pertaining to a dispute on a sidewalk issue at 215 E. Middle Street with the goal of obtaining a Declaratory Judgement on the legal rights as pertains to the sidewalk in question
- ✚ **Jay made a Motion to pursue litigation to determine the legal rights pertaining to the sidewalk at 215 E. Middle Street, seconded by Terry. Vote: 4 ayes, 0 nays**
- ✚ **Jay made a Motion to appropriate up to \$300 to file the lawsuit, seconded by Terry. Vote: 4 ayes, 0 nays**

New Business:

Gary reporting:

- ✓ confirmed the next Council meeting will be Thursday, March 5th at the start time of 7:00 PM
- ✓ received this year's invoice for the Wayne County Prosecuting Attorney Services in the amount of \$1,038.02 – asked if he is to pay for this service – if so, Gary requested **a Motion authorizing the Fiscal Officer to pay for the Wayne County Prosecuting Attorney Services, so moved by Terry, seconded by Jay. Vote: 4 ayes, 0 nays**
- ✓ Jay reported that he has looked into having a Hot Spot at Village Hall so residents can view the Meetings from their homes – he found one through Verizon at a cost of \$110 per month and he would like to test a Hot Spot – Allan stated that they broadcast the Chippewa Lake meetings over YouTube – Gary stated that Chippewa Lake had to purchase a sound system, establish Wi-Fi, etc. – Mayor Purdy asked Gary to provide her with the contact person in Chippewa Lake

- ✓ Mayor Purdy stated that she would like to take a training course being offered in Columbus for new Mayor's on March 13, 2026
- ✓ **Terry made a Motion to pay the \$100 for the New Mayor training plus expenses for the Mayor to attend, seconded by Ingram. Vote: 4 ayes, 0 nays**
- ✓ Gary reported that he also has to take mandated training in Ethics as required by the Auditor of State and that he will split expenses between Burbank and Chippewa Lake
- ✓ **Jay made a Motion to pay all related expenses for the Fiscal Officer to attend Ethics training in Columbus, seconded by Ingram. Vote: 4 ayes, 0 nays**

Old Business:

Gary reporting:

- o asked about any update on the Frontier pole with vine growth – Allan reported no update at this time
- o asked about any update on the property research where a water tower was at one time planned to be installed – Allan reported that he is checking to see if there are any deed restrictions on any of the properties in question

Public Comment:

- Michael stated his rights to do what he wants with the sidewalk at 215 E. Middle Street as it is outside of the right-of-way – a discussion took place where it remains apparent that there is disagreement between the Village and Michael about who has authority over the sidewalk – Allan stated that this is why a declaratory judgement by the courts is necessary to end this discussion once and for all – during the discussion Michael stated that they are willing to work through an easement for the property in question – Michael stated and listed addresses where, in his opinion, Zoning violations exist but no action has been taken by the Village
- Jamie stated that she wants the rest of the sidewalk at 215 E. Middle Street removed due to the water being diverted from around her home just by removing the section of sidewalk that has already been removed and she offered to give an easement to the Village for the property in question – Allan stated that the sidewalk has been there at least since 2002 and Mayor Purdy stated that Marti has stated that when she was a youngster, the sidewalk was there as she used to walk on it back then – John stated that the sidewalk that was around the manhole was in bad condition before the sidewalk section was removed

There being no further business to come before Council, Jay made a motion to adjourn at 8:28 PM, seconded by Ingram. Vote; 4 ayes, 0 nays

X

Mayor, Anna Purdy

X

Fiscal Officer, Gary Harris