

**VILLAGE OF BURBANK
REGULAR MEETING, MAY 7, 2026**

Mayor Anna Purdy, called the meeting to order at 7:02 PM.

A roll call was taken with the following officials present: Ingram McCord, Terry Moore, Thomas Lenhoff; Marti McCord also, in attendance: Allan Michelson - Solicitor (via Zoom), Ben Berger - Zoning Inspector, Gary Harris - Fiscal Officer and visitors Cathy Kopp, Michael Graves, Rod Kelly and Deputy Estacion

Mayor Purdy welcomed our guests, let them know that the meeting is being recorded for security purposes and requested that all questions and comments from the public be delayed until the Public Participation segment near the end of the meeting

REGULAR COUNCIL MEETING

Minutes - April 23, 2026 Regular Meeting Minutes

Marti made a motion to waive the readings and to approve as submitted the April 23, 2026 Regular Meeting Minutes, seconded by Terry. Vote; 4 ayes, 0 nays

Marti made a motion to excuse Jay Byler, seconded by Thomas. Vote: 4 ayes, 0 nays

Council Reports:

Safety

Marti reporting:

- 59.75 out of 60 hours were worked in April and reported that 128 records were listed that included 68 patrols and 8 traffic stops

Finance

Terry reporting:

- read the May Paid Bills and the Automatic Deductions amounting to \$5,438.26 and asked if there were any questions or any details needing to be presented - none were requested- **Terry made the motion to accept these payments, seconded by Marti. Vote - 4 ayes, 0 nays.**

Gary reporting:

- on May 5th Gary sent the Mayor and Council the pre-meeting documents that included the end of April Appropriations report, April Bank Reconciliation

and Paid Bills through May 7th - he asked if Council has any questions or comments about these documents - none were offered

- on May 2nd Gary sent the Mayor and Council details about RITA Non-Filers - confirmed that yesterday he spoke with RITA and was informed that since the start of the Village Income Tax program in mid-2022 and up through 2024, we have 70+ residents who haven't paid these taxes - confirmed that last year we did sign up for and RITA did mail non-filing delinquency letters - the next step if we want to proceed is to file Administrative Subpoenas that requires them to produce their tax records by a specific date - this Program has a deadline to sign-up of June 1, 2026 - any questions or comments - a discussion between Council member proceeded with Council not wanting to implement the Subpoena program
- **Terry made a Motion to renew the non-filing delinquency letters, seconded by Ingram. Vote: 4 ayes, 0 nays**
- on May 1st Gary sent photos to the Mayor and Council as sent to him by Rod Kelly with reported water issues at 219 E. Middle Street - this morning at 10:50 Gary sent the Mayor and Council the cost estimate sheet for E. Middle Street drainage options and noted that doing E. Middle Street will not allow us to proceed with Mill Street or the Park Trail and we will need to pay for the engineering work completed to date on these two projects somewhere between \$10-15,0000 - last week Gary met with Engineering Associates and they provided pricing to assist in this matter - to install a curb, in the right-of-way on the north side of E. Middle plus a gutter plus catch basins will cost \$312,000, based on typical percentages of financial obligations for the Village, we would be looking at approximately \$66,000 in matching funds and approximately a \$96,000 loan and approximately \$150,000 in grant monies; to do storm sewers on both the north and south side of E. Middle Street with curb and gutters on the north side only, the cost would be \$416,000, with approximately \$87,000 in matching funds and approximately \$128,000 in a loan and approximately \$201,000 in grant monies - all of this is of course dependent upon winning a grant which of course cannot be guaranteed - the approximate amounts listed can be adjusted so as to try to reduce matching funds and loan amounts but must we must consider the impacts to lower scoring and thus reduced chances of winning the grant - the percentages provided herein would, in my opinion, position the Village in a favorable position of winning the grant but again no guarantees - a discussion took place, there was a brief heated exchange between the Fiscal Officer and one of the members of Council pertaining to the engineer we have been using on Village projects - Rod Kelly offered to contact an engineering firm that he knows about and ask them for a bid to do a scaled down version of the work proposed on E. Middle Street and also offered to provide the Village with an easement to do this work
- **Terry made a motion to approve an additional engineering study with this alternate engineering firm, seconded by Marti. Vote: 4 ayes, 0 nays**
- reminded Council that for the 2027 budgets he needs any changes wanted by Council to be transmitted to him no later than June 4th
- asked Allan to remind Council of the timing and what needs to be done to get the General Fund Levy's on the November ballot - Allan reported that in

June we will need to generate an Ordinance asking the Auditor's office for the revenue to be generated by these Levy's and then issue a Resolution in July seeking to have these Levy's on the November ballot - Allan stated that if they don't pass in November, we still have two other opportunities in 2027 to get them onto the ballot but only if we proceed with approving the Ordinance and Resolution that he mentioned

- **Marti made a motion authorizing Allan to proceed to generate the valuation Ordinance, seconded by Terry. Vote: 4 ayes, 0 nays**
- Cyber Security - Gary is still working on getting the Tool Kit from Ohio Cyber
- yesterday Gary met with banking officials from Civista Bank in Spencer, they are working on a proposal to handle our banking needs that will include Positive Pay and any associated costs and earned interest
- last month Gary spoke about efforts underway to eliminate property taxes and he pointed out specific impacts to our Village that also applies to every Village, Township and City in the State of Ohio - Gary mentioned that the state is asking for legislation in support of defeating this measure if it does get onto the November ballot from all entities and tonight that legislation is available for 1st reading
- Allan did the first reading of Resolution 2026R-01, a Resolution of the Village of Burbank, Wayne County, opposing the elimination of all property taxes in the State of Ohio
- **Terry made a Motion to waive the 2nd and 3rd readings of Resolution 2026R-01, seconded by Marti. Vote: 4 ayes, 0 nays**
- **Terry made a Motion to adopt Resolution 2026R-01, seconded by Marti. Vote: 4 ayes, 0 nays**
- Hiking Trail & Mill Street - these are now on Hold pending a decision on how or if to proceed with E. Middle Street drainage issues - Mayor Purdy wants the public hearing to proceed this Saturday, as posted on the social media sites, for informing Village residents about the recommended Park improvement of adding an ADA Hiking Trail on the west side of the Park and re-roofing the east pavilion

Parks

Ingram had nothing to report.

- ❖ Mayor Purdy had no update on the baseball field
- ❖ Mayor Purdy reviewed the America 205 - Ohio Heritage Tree - reported that Jay Blocks have picked up the tree and will plant the tree once the Mayor hears back from the Wayne County arborist
- ❖ **Marti made a Motion to proceed to plant the tree in the green space on Water Street, seconded by Ingram. Vote: 4 ayes, 0 nays**
- ❖ Marti confirmed that the port-a-jon is installed in the Park

Streets

- ✚ Gary reported no change in the status on storm sewer cleaning since last month's meeting and it is still on his to do list
- ✚ the discussion continued from last month's meeting regarding the Children at Play signs in the Village - Mayor Purdy distributed a map showing the location of 9 Children at Play signs already installed in the Village - upon further discussion,

Council asked Gary to purchase 3 additional Children at Play signs, one to be located on Henrietta and 2 to be located on E. Middle Streets

- ✚ **Marti made a Motion to appropriate up to \$600 to purchase the Children at Play signs plus one 25 mph sign for Henrietta, posts if needed and installation of the signs, seconded by Terry. Vote: 4 ayes, 0 nays**

- ✚ as requested by Council last month, Gary did forward photos of the impacted wall area at the culvert on E. Middle Street to the Mayor and Council on April 24th, we had a bid repair cost of \$2,500 and today Gary met with a second bidder to see if his pricing might be more competitive - Gary recommends holding off until we get this second bid before making repairs - Terry stated that the drain near the top of the culvert wall on the west side appears plugged and may be causing some of the erosion issues with the wall, Terry also recommended installing steel plates versus the concrete at the bottom of the culvert wall - Gary to investigate and report back to Council

Water/Sewer & Zoning

Thomas and Ben reporting:

- Thomas inspected the ally way on E. Middle Street and brushed off the sidewalk that is there - reported that there is no sidewalk at 231 E. Middle Street - at 135 E. Middle Street reported that there appears to be a partial sidewalk there and it is overgrown - Ben to inspect these properties and report back to Council
- Allan reported that he emailed Frontier about the vine growth on their pole again and now the email is bouncing back which seems to indicate that the person emailed is no longer there - Allan said he will keep trying to reach someone at Frontier on this issue
- Allan reported that Litigation for 215 E. Middle Street has a trial date set for May in 2027 and he has not yet received a return call from the property owner's attorney

New Business:

Gary reporting:

- ❖ confirmed the next Council meeting will be Thursday, June 4th at the start time of 7:00 PM - reminded Council that we will need no less than 4 members present to vote on Legislation
- ❖ Gary asked Allan about the drainage ditch on E. Middle Street and if the County has any responsibility for this ditch - Allan suggested that Gary contact the Wayne County Engineering Department

Old Business:

Gary reporting:

- ✓ **Marti made a Motion to deliver the dumpster for the Village Clean-up Days from May 29th to June 4th at the Old School Parking Lot, seconded by Ingram. Vote: 4 ayes, 0 nays**
- ✓ for the Memorial Day Celebration - Mayor Purdy will now contact the American Legion to ask about celebrating this Holiday
- ✓ Gary reported that he found a source that can print 10 Garage Sale signs for nearly the same cost as what would be charged for 2 signs from the first bidder - Marti stated that she saw signs about a local source who makes signs for only a few dollars each - Cathy will reach out and report back

Public Comment:

- Rod reported that he will visit his neighbors on E. Middle Street about the drainage issue and report back to Council with how many residents have water issues caused by drainage off of Diagonal and/or E. Middle Streets and talk with them about his ideas on controlling this water runoff
- Mike reported a zoning violation on W. Middle Street with a large burn pile - discussed sidewalk issues on E. Middle Street and the need for Committee Meetings - when the Mayor advised Mike that his 2 minutes were up, he argued that Council addressing his issues used up his time - a brief heated discussion took place and the Mayor gaveled his public response time has ended

The Mayor announced the need to enter into Executive Session to discuss the employment status of our Zoning Inspector

Marti made a Motion to go into Executive Session, seconded by Terry. Roll Call Vote: Ingram - yea, Terry - yea, Thomas - Yea, Marti - Yea at 8:33 p.m.

Terry made a Motion to return to Regular Session, seconded by Ingram. Roll Call Vote: Ingram - yea, Terry - yea, Thomas - yea at 8:43 p.m.

There being no further business to come before Council, Ingram made a motion to adjourn at 8:43 PM, seconded by Terry. Vote; 3 ayes, 0 nays

X _____ X

Mayor, Anna Purdy

Fiscal Officer, Gary Harris