

VILLAGE OF BURBANK

SPECIAL MEETING

November 10, 2022

Mayor Wilkinson called the meeting to order at 7:05 PM and welcomed our guests.

The following officials were present for this meeting: Chris Norton, Anna Dickson, Terry Moore, Jay Byler, Thomas Lenhoff and Marti McCord, Fiscal Officer - Gary Harris, visitor - Cathy Kopp

Mayor Wilkinson asked Gary to explain the purpose of tonight's meeting – Gary stated that due to rising costs for the Village, as a part of our required Matching Funds, and additional tasks needing to take place to conclude the purchase and demolition of 133 Water Street, we need to pass legislation tonight to assure monies are available when needed.

Gary did the first reading of Ordinance 2022-14, "an Ordinance approving amending the 2022 Appropriations and declaring this an emergency for the public peace, health, safety and welfare"

Jay made a motion to waive the second and third readings of Ordinance 2022-14, seconded by Marti. Vote: 6 ayes, 0 nays.

Marti made a motion to adopt Ordinance 2022-14 as an emergency, seconded by Anna. Vote: 6 ayes, 0 nays.

Gary did the first reading of Ordinance 2022-15, "an Ordinance approving amending the Certificate of Estimated Resources for the General Fund and the FEMA Grant Fund and declaring this an emergency for the public peace, health, safety and welfare"

Jay made a motion to waive the second and third readings of Ordinance 2022-15, seconded by Terry. Vote: 6 ayes, 0 nays.

Chris made a motion to adopt Ordinance 2022-14 as an emergency, seconded by Marti. Vote: 6 ayes, 0 nays.

Gary reported that another unanticipated issue concerns the shutting off of the gas at 133 Water Street. He was told by Columbia Gas that the owner of the property has to make the request, or the Village can after we take title to the property, and it will take 30-45 days to get the necessary permits – Gary asked if there is a way to expedite this process and he was told "no" – based on this Gary asked Mayor Wilkinson to standby and be prepared to call our local State Representative, Scott Wiggam, in the event that Gary cannot make further progress in reducing the permit timeline – Gary felt a call from the Mayor to our Representative will get more action than a call from the Contract and Grants Administrator – Gary to let the Mayor know on Monday if a call will be necessary

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Marti suggested instituting a more formal method for the public to address Council on their concerns and/or issues – a discussion took place with ideas ranging from the public addressing Council at the very start of the meeting or having a space on the Visitor Sign-In Sheet to checkoff if they want to address Council and handing out copies of the Agenda to that of having visitors wait until the end of the meeting to address Council – no final conclusion was reached

It was requested that Creston Police have their Officer be at our Council meetings going forward – Marti will check with Chief Meshew on this request

Council members agreed to have a pre-meeting on the topic of 2023 Budgets and Appropriations for those Council members wishing to attend, starting at 6:00 PM and moving the date of our next Council Meeting out to December 8th at the regular start time of 7:00 PM – Cathy reminded everyone that we also have our next Records Commission Meeting currently scheduled for 6:50 PM on that same night

There being no further business to come before Council, Marti made a motion to adjourn at 7:25 PM, seconded by Jay. Vote: 6 ayes, 0 nays

X

Mayor, David Wilkinson

X

Fiscal Officer, Gary Harris