

**VILLAGE OF BURBANK**

SPECIAL MEETING

MAY 16, 2022

Mayor Wilkinson called the meeting to order at 8:03 PM.

The following officials were present for this meeting: Chris Norton, Ingram McCord, Terry Moore, Jay Byler, Thomas Lenhoff, Marti McCord, Fiscal Officer - Gary Harris, residents - Cathy Kopp, Jeff McCaffrey, Andrew & Ashley Mohn, Anna Dickson, Craig Purdy and visitor Brian Thunberg with RITA

Gary did the first reading of Ordinance 2022-06, "an Ordinance appointing the Regional Income Tax Agency (RITA) as the Tax Administrator for the Village under the Village Municipal income Tax Code, authorizing all necessary agreements to accomplish the same, and declaring the same an emergency"

**Marti made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 2022-06, seconded by Terry. Vote: 6 ayes, 0 nays**

**Terry made a motion to adopt Ordinance 2022-06 as an emergency, seconded by Marti. Vote: 6 ayes, 0 nays**

Cathy asked how are "renters" included in the Tax - Brian stated that on the forms that are going to be mailed out to all residents, including renters, there is a section for "renters" to complete - Cathy offered to put a notice on FaceBook as to when the resident letters will be sent out

**Ingram made a motion to approve the Agreement with Valley View Spray Services for Mosquito Spraying the entire Village at a cost of \$210 per application, twice per month starting in May, seconded by Chris. Vote: 6 ayes, 0 nays**

Gary stated that the costs will be approximately \$2,300 for the 2022 season and he will report on which funds will be impacted - Marti asked if pellets will be used for any standing water in the Park - Gary stated that he will ask and report back on this question

A discussion took place about the Nature Works Grant and what scope it should entail - it was decided to not proceed with a Hiking Trail but rather to concentrate on the Playground Equipment - Council also decided that they will install the new playground equipment, stated that 40 yards of mulch would be required along with 20 sections of "border" and hardware as well as 40 bags of concrete mix - 40 hours of labor was estimated for the installation which, Gary stated, may possibly be used

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as a part of our 25% Matching requirement - Gary was asked to obtain installation guidelines from our insurance carrier and Mayor Wilkinson is to provide a list of similar installations and provide that information to Terry

**Terry made a motion to proceed with the bid from Playground Boss, Quote #: 051622-410 for the Uptown Play Structure, seconded by Marti. Vote: 6 ayes, 0 nays**

Gary stated that no monies can be spent until the Grant is approved which may take until October of 2022, if we are awarded the grant, and suggested that the Village obtain a commitment from the supplier that they will hold the bid pricing, that includes free shipping, until October 31, 2022 - Mayor Wilkinson stated that he will go to work on obtaining this

Gary asked for a confirmation that all playground equipment listed by our insurance carrier as needing to be removed will be so removed by May 31, 2022 - the Mayor and Council all agreed that this would be the case

Mayor Wilkinson stated that the mowing service is still not doing the job to his satisfaction, i.e. weed eating, leaves in the Pavilions, trash dumping - Gary stated that he will get with the contractor on these matters

Public Comments:  
None offered

**There being no further business to come before Council, Marti made a motion to adjourn at 8:46 PM, seconded by Jay - Vote: 6 ayes, 0 nays**

X

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Mayor, David Wilkinson

X

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Fiscal Officer, Gary Harris